

## Post Hire Checklist

Outside area for butts and rubbish

Check all bins are empty

Floors – kitchen, halls and foyer clean

Blinds – down

Sterilizer – off (empty of water) switches off in cupboard

**Pie warmers off and unplugged from the wall**

Fridge/freezer

Vacuum and cleaning equipment returned to cupboards

Crockery / cutlery if used to be clean and dry

Toilets

Sound System / steriliser equipment off

Heat pumps off

All lights off

All windows and doors secure